

**WEST DIVIDE WATER CONSERVANCY DISTRICT
818 Taughenbaugh Blvd., Suite 101
Rifle, Colorado 81650**

**MINUTES OF BOARD OF DIRECTORS MEETING
July 20, 2017**

CALL TO ORDER

The regular Board of Directors meeting was called to order at the District office at 9:00 a.m. by President Samuel B. Potter.

ROLL CALL

The following directors were present: President Samuel B. Potter, Vice President Dan R. Harrison, absent, Treasurer Bruce E. Wampler, absent, Secretary Robert J. Zanella, and Director Kelly Couey. Also in attendance were Tammy Keenan, Office Manager; Wendy Ryan, Colorado River Engineering, Inc.; Edward B. Olszewski, Counsel; Water Commissioners Bill West.

PUBLIC COMMENT

There was no comment from the public.

MINUTES

Robert J. Zanella moved the minutes of the June 22, 2017, meeting be approved as received; Kelly Couey seconded; motion carried.

FINANCE REPORT

Bills to be Paid: Robert J. Zanella moved the attached list of bills be paid; Kelly Couey seconded; motion carried.

Financial Statements: Kelly Couey moved the June 2017, Financial Statements prepared by Barnes, Pearson & Associates, LLC be accepted; Robert J. Zanella seconded; motion carried.

WATER CONTRACTS

Christa M. Hinkley (formerly FM060420DCT(b)); Robert J. Zanella moved approval of this water allotment contract, 1 a.f., Fourmile , Domestic; seconded by Kelly Couey; motion carried.

Open Heart LLLP ; Kelly Couey moved approval of this water allotment contract, 1 a.f., Silt Interconnect , Domestic; seconded by Robert J. Zanella; motion carried upon receiving meets and bounds for the spring.

Jeffrey C Klarner & Sandra K. Linn; Robert J. Zanella moved approval of this water allotment contract, 1 a.f., Fourmile , Domestic; seconded by Kelly Couey; motion carried.

Emily McCarty and William Kenneth McCarty III assignment from **Timothy and Susan Villiere:** Kelly Couey moved approval of this assignment, 5 af, Domestic, Colorado River; seconded by Robert J. Zanella; motion carried.

Hensley Holdings, LLC assignment from **Thomas and Teresa Hahn:** Kelly Couey moved approval of this assignment, 1 af, Domestic, Fourmile; seconded by Robert J. Zanella; motion carried.

Uriel Mellin assignment from **Erika Eichler:** Kelly Couey moved approval of this assignment, 1 af, Domestic, Silt Interconnect; seconded by Robert J. Zanella; motion carried.

ROUNDTABLE REPORT

There was no Roundtable report, next meeting is July 24, 2017 and Robert J. Zanella will be attending.

WATER RESOURCES' REPORT

Bill West reported that Alsbury storage is below dead pool. He is hopeful that the call on the river will not happen until September or later, as there is still snow on the Mamm Peaks and Sopris Mountain, and the river forecast is looking average.

HYDROLOGISTS' REPORT

Received oral and written reports on pending projects from Wendy Ryan.

Alsbury Reservoir: Colorado River Engineering will perform one more site visit before winter. At that time they will close the outlet and take any necessary readings.

Martin Reservoirs: Black Hills Energy was contacted and a gate code has been provided to West Divide and John Reeves.

There is a need for staff gages to more accurately record storage. The staff gages will also help us to understand seepage loss and evaporation and will help in the leases required for Martin Reservoirs.

The CWCB has announced that they have funding for projects associated with implementing the Colorado Water Plan. The application deadline is August 1, 2017. This could potentially fund additional work for Kendig or other West Divide projects.

ATTORNEY'S REPORT

Received written and oral report from counsel.

NEW BUSINESS

The next meeting is scheduled for August 17, 2017 at 10:00 am.

Robert J. Zanella moved the monthly meetings be moved to 10:00 am thru the end of the year; Kelly Couey seconded; motion carried.

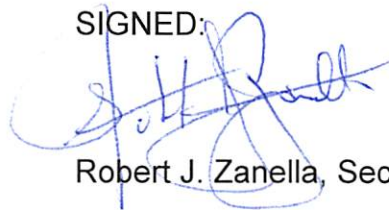
DIRECTORS' COMMENTS

Robert J. Zanella will be attending the Roundtable meeting on July 24, 2017.

ADJOURN

Meeting adjourned at 11.10 a.m.

SIGNED:



Robert J. Zanella, Secretary

ATTEST:



Samuel B. Potter, President

West Divide Water Conservancy District-General Fund
 Bills to be Paid
 July 20, 2017

GENERAL FUND

Num	Name	Memo	Account	Amount
5098	Bookcliff Professional Building, LLC	Escrow	5394 · Rent-Prop.Taxes/Ins/Utilities	200.00
5098	Bookcliff Professional Building, LLC	Aug Rent	5395 · Rent--Office unit	854.00
5099	Tammy S. Keenan	July 2017	5396 · Janitorial	75.00
eft	Electronic Federal Tax Payment System	84-0976632	2205-FICA/MED/FWT Payable	828.36
5100	Colorado State Treasurer	529737.00-7	2215-Colo Unemployment Payable	27.04
5101	Colorado Department of Revenue	03-91472	2210-Colorado With. Payable	237.00
5102	CEBT	TK FAMILY INS	2100 · Payroll Liabilities	700.96
5102	CEBT	JM COBRA	1575 · Insurance due from Janet	631.00
5102	CEBT	TK INS	5222 · Medical Insurance--Employer	645.34
5103	Barnes, Pearson & Associates, LLC	June Financial Prep, Alsbury Calculations,	5150 · Accounting	1,385.00
5104	Canyon Insurance & Financial Services LL	Marilyn Hall Bond	5600 · Ins.--Officers' Blanket Bond	257.00
5105	Blair & Associates, P.C.	2016 Audit	5180 · Audit Preparation	6,850.00
5106	Capital One, F.S.B.	Postage	5300 · Postage/Box Rent/Etc.	28.17
5106	Capital One, F.S.B.	Century Link	5390 · Telephone & Internet	120.79
5106	Capital One, F.S.B.	Cleaning Supplies, new vac	5100 · Office Supplies	87.09
5106	Capital One, F.S.B.	Quickbooks support	5100 · Office Supplies	89.95
5107	Olszewski, Massih & Maurer, P.C.	General Legal	5280 · Legal	868.00
5108	Couey, W. Kelly		5020 Director Fees	306.21
5109	Harrison, Dan R.		5020 · Director Fees	573.53
5110	Potter, Samuel		5020 · Director Fees	412.60
DD1009	Keenan, Tamara S	Direct Deposit	5221 · Salary	1,291.06
DD1010	Wampler, Bruce E	Direct Deposit	5020 · Director Fees	374.25
DD1011	Zanella, Robert J	Direct Deposit	5020 · Director Fees	369.39

17,211.74

GENERAL STORED WATER

Num	Name	Memo	Account	Amount
2247	Olszewski, Massih & Maurer, P.C.	General	7047 · Legal--General	294.00
2247	Olszewski, Massih & Maurer, P.C.	Opp to GWS	7047 · Legal--General	42.00
2247	Olszewski, Massih & Maurer, P.C.	Alsbury Diligence	7047 · Legal--General	831.00
2247	Olszewski, Massih & Maurer, P.C.	Area A	7047 · Legal--General	791.00
2247	Olszewski, Massih & Maurer, P.C.	Legislation	7047 · Legal--General	70.00
2247	Olszewski, Massih & Maurer, P.C.	Contracts	7047 · Legal--General	511.00
2247	Olszewski, Massih & Maurer, P.C.	Diligence for WD project	7046 · Legal--WD project Diligence	588.00
2247	Olszewski, Massih & Maurer, P.C.	Martin Reservoirs	7049 · Legal--Martin Reservoirs	462.00
2247	Olszewski, Massih & Maurer, P.C.	Opp to SVWWC	7047 · Legal--General	281.25
2248	Capital One	Alsbury Diligence	7044 · Legal Publications/filing fees	217.56
2249	Colorado River Engineering, Inc.	Bd Mtg, new contracts	7032 · Hydrology--General	1,799.75
2249	Colorado River Engineering, Inc.	Coordinate w/B. West, operations memo	7034 · Hydrology--Alsbury	360.00
2249	Colorado River Engineering, Inc.	Site visit, operations discussions	7036 · Hydrology--Martin Reservoirs	230.00
2249	Colorado River Engineering, Inc.	Grand River report, water rights & mappin	7031 · Hydrology -- WD proj Diligence	772.50
				<u>7,250.06</u>

FOURMILE

Num	Name	Memo	Account	Amount
1774	Olszewski, Massih & Maurer, P.C.	General	8050 · Legal--General	2,694.76
1775	Colorado River Engineering, Inc.	General	8030 · Hydrology	990.00
				<u>3,684.76</u>

SILT INTERCONNECT

Num	Name	Memo	Account	Amount
384	Garfield County Clerk & Recorder	Memorandum	8000 · Memorandum Recording Fees	31.00
385	Colorado River Engineering, Inc.	General	7802 · Hydrology	60.00
				<u>91.00</u>

GRAND TOTAL

28,237.56