

**WEST DIVIDE WATER CONSERVANCY DISTRICT
818 Taughenbaugh Blvd., Suite 101
Rifle, Colorado 81650**

**MINUTES OF BOARD OF DIRECTORS MEETING
July 19, 2018**

CALL TO ORDER

The regular Board of Directors meeting was called to order at the District office at 9:00 a.m. by President Samuel B. Potter.

ROLL CALL

The following directors were present: President Samuel B. Potter, Vice President Dan R. Harrison, Treasurer Bruce E. Wampler, Secretary Robert J. Zanella, and Director Kelly Couey was absent. Also in attendance were Tammy Keenan, Office Manager; Wendy Ryan and Chris Manera, Colorado River Engineering, Inc.; Edward B. Olszewski, Counsel; Water Commissioner Bill West.

PUBLIC COMMENT

There was no comment from the public.

MINUTES

Robert J. Zanella moved the minutes of the June 21, 2018, meeting be approved as received with the addendum to Martin Reservoirs; Bruce E. Wampler seconded; motion carried.

FINANCE REPORT

Bills to be Paid: Bruce E. Wampler moved the attached list of bills be paid; Robert J. Zanella seconded; motion carried.

Financial Statements: Bruce E. Wampler moved the June 2018, Financial Statements prepared by Barnes, Pearson & Associates, LLC be accepted; Robert J. Zanella seconded; motion carried.

WATER CONTRACTS

David and Ann Nicholson; Robert J. Zanella moved approval of this water allotment contract, 1 a.f., Colorado River, Domestic; seconded by Bruce E. Wampler; motion carried.

ROUNDTABLE REPORT

The next meeting will be Monday, July 23, 2018. Dan R. Harrison passed out the agenda and attachments for review.

HYDROLOGISTS' REPORT

Water Watch and Augmentation reports were provided and discussed.

Received oral report on pending projects from Wendy Ryan and Chris Manera.

ALSBURY RESERVOIR

The inspection of Alsbury Dam was completed on July 12, 2018 by Jackie Blumberg, P.E., Division 5, Dam Safety Engineer. She provided a copy of the inspection report with photographs. The piezometers readings should be submitted annually.

There are several action items that need to be addressed:

- Add riprap to the upstream side of dam
- Remove trees on dam and crest
- Remove driftwood from dam

WEST DIVIDE YIELD PROJECT

Site installation will begin in the next few weeks. Installation locations on Cache Creek and Garfield creek still need to be identified.

ATTORNEY'S REPORT

Received written and oral report from counsel.

NEW BUSINESS

The next meeting is scheduled for August 16, 2018.

Brian Blair would like to present the audit at the next meeting at 9:15 a.m. via teleconference.

DIRECTORS' COMMENTS

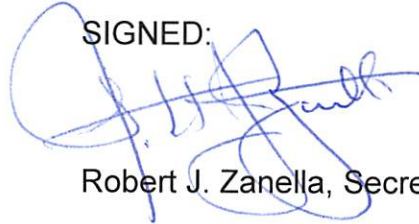
Samuel B. Potter brought up the idea of short term leases; options were discussed. Chris Manera will put together different scenarios for the most cost effective route. He suggested that annually, with snowpack, the amount of water that may be used for short

term leases will vary. The board will need to check on access, priorities and conflicts of interest before short term leases can go into effect.

ADJOURN

Meeting adjourned at 11:33 a.m.

SIGNED:



Robert J. Zanella, Secretary

ATTEST:



Samuel B. Potter, President

West Divide Water Conservancy District-General Fund
Bills to be Paid
July 19, 2018

GENERAL FUND

Num	Name	Memo	Account	Amount
DD103	Keenan, Tamara S	Direct Deposit	5221 · Salary	2,244.66
DD103	Wampler, Bruce E	Direct Deposit	5020 · Director Fees	374.85
DD103	Zanella, Robert J	Direct Deposit	5020 · Director Fees	370.25
5207	Couey, Kelly		5020 - Director Fee	286.86
5217	Harrison, Dan R.		5020 · Director Fees	726.41
5218	Potter, Samuel		5020 · Director Fees	562.58
5208	Bookcliff Professional Building Escrow		5394 · Rent-Prop.Taxes/Ins/Utiliti	200.00
5208	Bookcliff Professional Building Rent		5395 · Rent--Office unit	877.66
5209	Tammy S. Keenan	July	5396 · Janitorial	75.00
5210	Colorado Department of Reve	03-91472	2210-Colorado With. Payable	298.00
5211	Colorado State Treasurer	2nd Qtr Unemployment Tax 2018	5226 · Unemployment Tax	31.42
5212	CEBT	TSK Health Ins	5222 · Medical Insurance--Employ	728.72
5213	CNA Surety	E&O Ins Stop Gap	5610 · Insurance-E&O	257.00
5214	Deep Rock	Water	5100 · Office Supplies	23.17
5215	Capital One, F.S.B.	Postage	5300 · Postage/Box Rent/Etc.	15.99
5215	Capital One, F.S.B.	Intuit Support	5100 · Office Supplies	89.95
5215	Capital One, F.S.B.	Century Link	5390 · Telephone & Internet	123.66
5216	Olszewski, Massih & Maurer,	General Legal	5280 · Legal	750.00
eft	Electronic Federal Tax Paymer	84-0976632	2205-FICA/MED/FWT Payable	939.34
				8,975.52

GENERAL STORED WATER

Num	Name	Memo	Account	Amount
2300	Olszewski, Massih & Maurer, I	Directors	7047 · Legal--General	210.00
2300	Olszewski, Massih & Maurer, I	Water Rights	7047 · Legal--General	75.00
2300	Olszewski, Massih & Maurer, I	Contracts	7047 · Legal--General	285.00
2300	Olszewski, Massih & Maurer, I	Alsbury Diligence	7047 · Legal--General	90.00
2300	Olszewski, Massih & Maurer, I	Area A	7047 · Legal--General	487.00
2300	Olszewski, Massih & Maurer, I	West Divide Project	7046 · Legal--WD project Diligence	75.00
2300	Olszewski, Massih & Maurer, I	Opp to Sunlight View Water & Wastewater	7047 · Legal--General	175.00
2300	Olszewski, Massih & Maurer, I	Kendig Reservoir	7052 · Legal -- Kendig Reservoir	163.00
2301	Colorado River Engineering, In Bd Mtg,	New Contracts, Iron Mtn evap	7032 · Hydrology--General	3,077.25
2302	Garfield County Clerk and Rec	Memorandums	7070 · Memorandum Recording F	26.00
				4,663.25

West Divide Water Conservancy District-General Fund
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FOURMILE CREEK

Num	Name	Memo	Account	Amount
1815	Olszewski, Massih & Maurer, General		8050 · Legal--General	1,342.50
1816	Colorado River Engineering, In Martin Babbish substitution memo		8034 · Hydrology - Martin # 3	210.00
1816	Colorado River Engineering, In Site visit, construction issues & memos		8033 · Hydrology -- Martin # 1 & 2	2,205.00
				<u>3,757.50</u>

SILT INTERCONNECT

Num	Name	Memo	Account	Amount
403	Garfield County Clerk & Recor Memorandum		8000 · Memorandum Recording F	26.00
				<u>26.00</u>
			GRAND TOTAL	17,422.27

