

**WEST DIVIDE WATER CONSERVANCY DISTRICT
818 Taughenbaugh Blvd., Suite 101
Rifle, Colorado 81650**

**MINUTES OF BOARD OF DIRECTORS MEETING
May 18, 2017**

CALL TO ORDER

The regular Board of Directors meeting was called to order at the District office at 9:00 a.m. by President Samuel B. Potter.

ROLL CALL

The following directors were present: President Samuel B. Potter, Vice President Dan R. Harrison, Treasurer Bruce E. Wampler, Secretary Robert J. Zanella, and Director Kelly Couey. Also in attendance were Tammy Keenan, Office Manager; Wendy Ryan and Chris Manera, Colorado River Engineering, Inc.; Edward B. Olszewski, Counsel.

PUBLIC COMMENT

There was no comment from the public.

MINUTES

Robert J. Zanella moved the minutes of the April 2017, meeting be approved as received; Bruce E. Wampler seconded; motion carried.

FINANCE REPORT

Bills to be Paid: Bruce E. Wampler moved the attached list of bills be paid, except for the copier invoice as the contract needs to be investigated; Robert J. Zanella seconded; motion carried.

Financial Statements: Bruce E. Wampler moved the March and April 2017, Financial Statements prepared by Barnes, Pearson & Associates, LLC be accepted; Robert J. Zanella seconded; motion carried.

WATER CONTRACTS

Timothy and Susan Villiere; Robert J. Zanella tabled this amended contract, 1.97 a.f. to 5.00 a.f., Colorado River, Domestic; seconded by Bruce E. Wampler; motion carried.

Brian and Michelle Klein; Robert J. Zanella moved approval of this assignment from **Canyon Creek Properties;** 1 a.f., Colorado River, Domestic; seconded by Bruce E. Wampler; motion carried.

John H. and Karen A. Jewell; Robert J. Zanella moved approval of this assignment from **Robert J. Miller;** 1 a.f., Silt Interconnect, Domestic; seconded by Bruce E. Wampler; motion carried.

Rory and Lucy Cerise; Robert J. Zanella moved approval of this assignment from **Cruz R. Holguin;** 1 a.f., Silt Interconnect, Domestic; seconded by Bruce E. Wampler; motion carried.

ROUNDTABLE REPORT

Received written and oral report from Dan R. Harrison of the May 22, 2017 meeting.

WATER RESOURCES' REPORT

Alsbury Reservoir monitoring was discussed with Garrett Jackson via phone. He suggested weekly monitoring until the reservoir peaked and then back off to monthly as the water levels decrease.

HYDROLOGISTS' REPORT

Received oral report on pending projects from Wendy Ryan.

Snow pack, water usage and augmentation reports were handed out and discussed with Wendy Ryan and Chris Manera.

A site visit to Martin Reservoirs was conducted on May 17, 2017. Reservoir # 1 was estimated to be about 75% full. The seep was inspected and at this time it is not thought to be a dam safety concern. The seep will continue to be monitored.

Reservoir # 2 was estimated to be about 30% full.

Reservoir # 3 was full and spilling.

Gates and stems may need some maintenance soon. All the reservoirs could use some kind of mitigation for seepage

Estimating the amount of storage in the reservoirs is difficult and staff gages have been suggested to get a better estimate of storage levels.

A site visit to Alsbury reservoir reflected dry roads and that the reservoir was 10 a.f. below being full.

ATTORNEY'S REPORT

Received written and oral report from counsel.

NEW BUSINESS

The next meeting is scheduled for June 22, 2017.

DIRECTORS' COMMENTS

Samuel B. Potter reported on the State of the River meeting on May 11, 2017.

Robert J. Zanella reported on the Garco Water Forum meeting on April 27, 2017.

Bruce E. Wampler suggested the meetings in August, September and October be pushed back to 9:30 am to allow for Glenwood Construction time.

ADJOURN

Meeting adjourned at 11:19 a.m.

SIGNED:



Robert J. Zanella, Secretary

ATTEST:



Samuel B. Potter, President

West Divide Water Conservancy District-General Fund
 Bills to be Paid
 June 22, 2017

Num	Name	Memo	Account	Amount
GENERAL FUND				
5094	Keenan, Tamara S		5221 · Salary	1,291.08
5089	Tammy S. Keenan	June 2017	5396 · Janitorial	75.00
5090	Bookcliff Professional Building, LLC	Escrow	5394 · Rent-Prop.Taxes/Ins/Utilities	200.00
5090	Bookcliff Professional Building, LLC	July Rent	5395 · Rent--Office unit	854.00
eft	Electronic Federal Tax Payment System	84-0976632	2205-FICA/MED/FWT Payable	552.92
5091	CEBT		2100 · Payroll Liabilities	700.96
5091	CEBT		1575 · Insurance due from Janet	631.00
5091	CEBT		5222 · Medical Insurance--Employer	645.34
5092	Barnes, Pearson & Associates, LLC	March, April, May Financial Prep	5150 · Accounting	1,620.00
5093	Capital One, F.S.B.	Postage	5300 · Postage/Box Rent/Etc.	15.99
5093	Capital One, F.S.B.	Century Link	5390 · Telephone & Internet	120.74
5093	Capital One, F.S.B.	AVG License	5100 · Office Supplies	66.99
5095	Postmaster	Annual Box Rent (1478)	5300 · Postage/Box Rent/Etc.	88.00
5096	Olszewski, Massih & Maurer, P.C.	General Legal	5280 · Legal	210.00
5097	Desktop Consulting	Antivirus Renewal	5100 Office Supplies	24.00
				<u>7,096.03</u>
GENERAL STORED WATER				
2242	Bureau of Reclamation	Green Mountain	7075 · USBR--Rued I & II/Green Mtn.	5,564.00
2243	General Fund	2nd Q Reimbursement	7061 · Accounting Fees Proration	3,660.00
2243	General Fund	2nd Q Reimbursement	7064 · Directors Fees Proration	2,277.25
2243	General Fund	2nd Q Reimbursement	7063 · Office Rent Proration	2,537.75
2243	General Fund	2nd Q Reimbursement	7062 · Personnel Service Proration	7,336.25
2244	Garfield County Clerk and Recorder	Memorandums	7070 · Memorandum Recording Fees	41.00
2245	Colorado River Engineering, Inc.	Bd Mtg, Database cleanup, new conti	7032 · Hydrology--General	2,084.15
2245	Colorado River Engineering, Inc.	Site visit; memo ot board; check read	7034 · Hydrology--Alsbury	2,215.00
2245	Colorado River Engineering, Inc.	Site visit, storage capacity memo	7036 · Hydrology--Martin Reservoirs	990.00
2246	Olszewski, Massih & Maurer, P.C.	General	7047 · Legal--General	349.00
2246	Olszewski, Massih & Maurer, P.C.	Opp to GWS	7047 · Legal--General	140.00
2246	Olszewski, Massih & Maurer, P.C.	Alsbury Diligence	7047 · Legal--General	1,086.00
2246	Olszewski, Massih & Maurer, P.C.	Area A	7047 · Legal--General	1,233.00
2246	Olszewski, Massih & Maurer, P.C.	Legislation	7047 · Legal--General	168.00
2246	Olszewski, Massih & Maurer, P.C.	Contracts	7047 · Legal--General	1,134.00
2246	Olszewski, Massih & Maurer, P.C.	Opp to Sunlight View WWC	7047 · Legal--General	413.00
				<u>31,228.40</u>

FOURMILE

1770	Colorado River Engineering, Inc.	General	8030 · Hydrology	1,950.00
1771	Olszewski, Massih & Maurer, P.C.	General	8050 · Legal--General	2,834.50
1772	Garfield County Clerk & Recorder	Memorandum recording	8070 · Memorandum Recording Fees	13.00
1773	General Fund #1414008103	2nd Q Reimbursement	8056 · Rent--office Space Proration	618.75
1773	General Fund #1414008103	2nd Q Reimbursement	8058 · Accounting Fees Proration	892.50
1773	General Fund #1414008103	2nd Q Reimbursement	8057 · Directors fees Proration	555.25
1773	General Fund #1414008103	2nd Q Reimbursement	8059 · Personnel Service Proration	1,789.00
				<u>8,653.00</u>

SILT INTERCONNECT

382	Garfield County Clerk & Recorder	Memorandum	8000 · Memorandum Recording Fees	49.00
383	General Fund 1414008103	2nd Q Reimbursement	8100 · Rent--Office Space Proration	353.50
383	General Fund 1414008103	2nd Q Reimbursement	8200 · Personnel Service Proration	1,022.25
383	General Fund 1414008103	2nd Q Reimbursement	8400 · Directors Fees Proration	317.25
383	General Fund 1414008103	2nd Q Reimbursement	8300 · Accounting Fees Proration	510.00
				<u>2,252.00</u>

GRAND TOTAL

49,229.42