

**WEST DIVIDE WATER CONSERVANCY DISTRICT
818 Taughenbaugh Blvd., Suite 101
Rifle, Colorado 81650**

**MINUTES OF BOARD OF DIRECTORS MEETING
March 15, 2018**

CALL TO ORDER

The regular Board of Directors meeting was called to order at the District office at 9:00 a.m. by President Samuel B. Potter.

ROLL CALL

The following directors were present: President Samuel B. Potter, Vice President Dan R. Harrison, Treasurer Bruce E. Wampler, and Secretary Robert J. Zanella. Director Kelly Couey was absent. Also in attendance were Tammy Keenan, Office Manager; Wendy Ryan and Chris Manera, Colorado River Engineering, Inc.; Edward B. Olszewski, Counsel; Water Commissioner Bill West.

PUBLIC COMMENT

There was no comment from the public.

MINUTES

Bruce E. Wampler moved the minutes of the February 15, 2018, meeting be approved as received; Dan R Harrison seconded; motion carried.

FINANCE REPORT

Bills to be Paid: Bruce E. Wampler moved the attached list of bills be paid; Robert J. Zanella seconded; motion carried.

Financial Statements: Bruce E. Wampler moved the February 2018, Financial Statements prepared by Barnes, Pearson & Associates, LLC be accepted; Robert J. Zanella seconded; motion carried.

Barnes, Pearson & Associates 2018 Engagement Letter: Bruce E. Wampler moved the attached letter be signed; Robert J. Zanella seconded; motion carried.

Blair 2017 Audit Letter: Bruce E. Wampler moved the attached letter be signed; Robert J. Zanella seconded; motion carried.

WATER CONTRACTS

Ty and Tina Trulove; Robert J. Zanella moved approval of this water allotment contract, 1.23 a.f., Fourmile Creek, Domestic; seconded by Bruce E. Wampler; motion carried.

Tawnia Marney; Robert J. Zanella moved approval of this assignment from **Bonnie Way;** 1.0 a.f., Silt Interconnect, Domestic; seconded by Bruce E. Wampler; motion carried.

ROUNDTABLE REPORT

The next meeting will be March 26, 2018.

WATER RESOURCES' REPORT

Nothing new to report; still hoping for snow.

HYDROLOGISTS' REPORT

Water watch and augmentation reports were handed out and discussed with Wendy Ryan.

MARTIN RESERVOIRS:

Chris Manera provided the board with recommendations for bidding improvements to Martin Reservoir No 1. He suggested that this be an invitation to bid instead of a public bid due to the size of the job. Weather permitting this job should be completed this spring.

CIPP cost estimates were still too high. Slip lining and grouting the existing outlet pipe and then moving the gate valve downstream is the most realistic way to go.

Colorado River Engineering also suggested that the board apply to the Roundtable and the Colorado River District for a grant to help with the Martin Reservoirs repairs. The only downfall would be that the grant process can be slow. Retroactive grants should also be explored.

The bid packet will be presented to OMSCO March 15, 2018.

ATTORNEY'S REPORT

Received written and oral report from counsel.

NEW BUSINESS

The next meeting is scheduled for April 12, 2018.

ACH payments were discussed. They are extremely difficult to track so for accounting purposes it was decided to not accept ACH payments.

Ruedi Water and Power Authority has asked for a donation for the Ruedi boat inspection program. The donation would help keep Ruedi Reservoir free of the invasive aquatic nuisance species. The board feels this should be a cost to the boaters of Ruedi Reservoir.

ADJOURN


Meeting adjourned at 11:00 a.m.

SIGNED:

A handwritten signature in blue ink, appearing to read "Robert J. Zanella", written over the word "SIGNED:".

Robert J. Zanella, Secretary

ATTEST:

A handwritten signature in blue ink, appearing to read "Samuel B. Potter", written below the word "ATTEST:". Below the signature is the printed name "Samuel B. Potter, President".

Samuel B. Potter, President

GENERAL FUND

Num	Name	Memo	Account	Amount
5177	Stop Gap*, LLC	Annual Receivables	5150 · Accounting	245.00
5178	Jean's Printing	Letterhead	5100 · Office Supplies	192.02
5179	Barnes, Pearson & Associates, LLC	Feb Financial Prep	5150 · Accounting	600.00
5180	CEBT	TSK Health Ins	5222 · Medical Insurance--Employer	728.72
5181	Bookcliff Professional Building, LLC	Escrow	5394 · Rent-Prop.Taxes/Ins/Utilities	200.00
5181	Bookcliff Professional Building, LLC	April Rent	5395 · Rent--Office unit	877.66
5182	Tammy S. Keenan	April	5396 · Janitorial	75.00
DD1026	Keenan, Tamara S	Direct Deposit	5221 · Salary	2,344.67
5186	Couey, W. Kelly		5020 · Director Fees	286.86
5187	Harrison, Dan R.		5020 · Director Fees	692.62
5188	Potter, Samuel		5020 · Director Fees	412.90
DD1027	Wampler, Bruce E	Direct Deposit	5020 · Director Fees	375.15
DD1028	Zanella, Robert J	Direct Deposit	5020 · Director Fees	308.12
eft	Electronic Federal Tax Payment System	84-0976632	2205-FICA/MED/FWT Payable	924.02
5183	Colorado Department of Revenue	03-91472	2210-Colorado With. Payable	297.00
5184	Capital One, F.S.B.	Postage	5300 · Postage/Box Rent/Etc.	229.89
5184	Capital One, F.S.B.	Intuit Support	5100 · Office Supplies	89.95
5184	Capital One, F.S.B.	Century Link	5390 · Telephone & Internet	122.20
5185	Olszewski, Massih & Maurer, P.C.	General Legal	5280 · Legal	527.50
5189	Colorado River Engineering, Inc	Consolidate 17 minutes	5397 · Website	90.00
	Colorado State Treasurer	1st Qtr Unemployment Tax 2018	5226 · Unemployment Tax	30.22
				9,649.50



GENERAL STORED WATER

Num	Name	Memo	Account	Amount
2286	Silt Mesa Interconnect Enterprise Fund	Amsden	2050 · Due to Other Funds	380.00
2287	Garfield County Road and Bridge	Deposited into wrong account	1400 · Due From 4-mile	770.00
2288	Brynildson, Scott & Linda #890809SLB(a)	Deposited into wrong account	2050 · Due to Other Funds	330.00
2289	Garfield County Clerk and Recorder	Memorandums	7070 · Memorandum Recording Fees	39.00
2290	Olszewski, Massih & Maurer, P.C.	Water Right	7047 · Legal--General	412.50
2290	Olszewski, Massih & Maurer, P.C.	Area A	7047 · Legal--General	487.50
2290	Olszewski, Massih & Maurer, P.C.	Contracts	7047 · Legal--General	720.00
2290	Olszewski, Massih & Maurer, P.C.	Kendig	7052 · Legal -- Kendig Reservoir	375.00
2290	Olszewski, Massih & Maurer, P.C.	Martin Diligence	7049 · Legal--Martin Reservoirs	675.00
2291	Colorado River Engineering, Inc.	Bd Mtg, Trulove, Pioneer	7032 · Hydrology--General	4,772.55
				8,961.55



FOURMILE

Num	Name	Memo	Account	Amount
1804	Garfield County Clerk & Recorder	Memorandum recording	8070 · Memorandum Recording Fees	13.00
1805	Olszewski, Massih & Maurer, P.C.	General	8050 · Legal--General	690.00
1806	Colorado River Engineering, Inc.	General	8030 · Hydrology	480.00
1806	Colorado River Engineering, Inc.	Feasibility Costs	8033 · Hydrology -- Martin Reservoirs	3,085.00
				<u>4,268.00</u>



SILT INTERCONNECT

Num	Name	Memo	Account	Amount
400	Garfield County Clerk & Recorder	Memorandum	8000 · Memorandum Recording Fees	18.00
401	Farmers Irrigation Company	23 shares	7015 · Farmers Irrigation Water	363.00
				<u>381.00</u>
GRAND TOTAL				23,260.05

