

**WEST DIVIDE WATER CONSERVANCY DISTRICT
818 Taughenbaugh Blvd., Suite 101
Rifle, Colorado 81650**

**MINUTES OF BOARD OF DIRECTORS MEETING
March 15, 2018**

CALL TO ORDER

The regular Board of Directors meeting was called to order at the District office at 9:00 a.m. by President Samuel B. Potter.

ROLL CALL

The following directors were present: President Samuel B. Potter, Vice President Dan R. Harrison, Treasurer Bruce E. Wampler, and Secretary Robert J. Zanella. Director Kelly Couey was absent. Also in attendance were Tammy Keenan, Office Manager; Wendy Ryan and Chris Manera, Colorado River Engineering, Inc.; Edward B. Olszewski, Counsel; Water Commissioner Bill West.

PUBLIC COMMENT

There was no comment from the public.

MINUTES

Bruce E. Wampler moved the minutes of the February 15, 2018, meeting be approved as received; Dan R Harrison seconded; motion carried.

FINANCE REPORT

Bills to be Paid: Bruce E. Wampler moved the attached list of bills be paid; Robert J. Zanella seconded; motion carried.

Financial Statements: Bruce E. Wampler moved the February 2018, Financial Statements prepared by Barnes, Pearson & Associates, LLC be accepted; Robert J. Zanella seconded; motion carried.

Barnes, Pearson & Associates 2018 Engagement Letter: Bruce E. Wampler moved the attached letter be signed: Robert J. Zanella seconded: motion carried.

Blair 2017 Audit Letter: Bruce E. Wampler moved the attached letter be signed: Robert J. Zanella seconded: motion carried.

WATER CONTRACTS

Ty and Tina Trulove; Robert J. Zanella moved approval of this water allotment contract, 1.23 a.f., Fourmile Creek, Domestic; seconded by Bruce E. Wampler; motion carried.

Tawnia Marney; Robert J. Zanella moved approval of this assignment from **Bonnie Way;** 1.0 a.f., Silt Interconnect, Domestic; seconded by Bruce E. Wampler; motion carried.

ROUNDTABLE REPORT

The next meeting will be March 26, 2018.

WATER RESOURCES' REPORT

Nothing new to report; still hoping for snow.

HYDROLOGISTS' REPORT

Water watch and augmentation reports were handed out and discussed with Wendy Ryan.

MARTIN RESERVOIRS:

Chris Manera provided the board with recommendations for bidding improvements to Martin Reservoir No 1. He suggested that this be an invitation to bid instead of a public bid due to the size of the job. Weather permitting this job should be completed this spring.

CIPP cost estimates were still too high. Slip lining and grouting the existing outlet pipe and then moving the gate valve downstream is the most realistic way to go.

Colorado River Engineering also suggested that the board apply to the Roundtable and the Colorado River District for a grant to help with the Martin Reservoirs repairs. The only downfall would be that the grant process can be slow. Retroactive grants should also be explored.

The bid packet will be presented to OMSCO March 15, 2018.

ATTORNEY'S REPORT

Received written and oral report from counsel.

NEW BUSINESS

The next meeting is scheduled for April 12, 2018.


ACH payments were discussed. They are extremely difficult to track so for accounting purposes it was decided to not accept ACH payments.

Ruedi Water and Power Authority has asked for a donation for the Ruedi boat inspection program. The donation would help keep Ruedi Reservoir free of the invasive aquatic nuisance species. The board feels this should be a cost to the boaters of Ruedi Reservoir.

ADJOURN

Meeting adjourned at 11:00 a.m.

SIGNED:



Robert J. Zanella, Secretary

ATTEST:



Samuel B. Potter, President

West Divide Water Conservancy District-General Fund
Bills to be Paid
March 15, 2018

GENERAL FUND

Num	Name	Memo	Account	Amount
DD1025	Keenan, Tamara S	Direct Deposit	5221 · Salary	2,344.66
eft	Electronic Federal Tax Payment System	84-0976632	2205-FICA/MED/FWT Payable	633.34
5169	Olszewski, Massih & Maurer, P.C.	General Legal	5280 · Legal	520.50
5170	Bookcliff Professional Building, LLC	Escrow	5394 · Rent-Prop.Taxes/Ins/Utilities	200.00
5170	Bookcliff Professional Building, LLC	March Rent	5395 · Rent--Office unit	877.66
5171	Tammy S. Keenan	March	5396 · Janitorial	75.00
5172	Capital One, F.S.B.	Postage	5300 · Postage/Box Rent/Etc.	142.95
5172	Capital One, F.S.B.	Water	5100 · Office Supplies	36.26
5172	Capital One, F.S.B.	Century Link	5390 · Telephone & Internet	122.17
5173	Stop Gap*, LLC	Annual Receivables	5150 · Accounting	910.00
5174	CEBT	TSK Health Ins	5222 · Medical Insurance--Employer	728.72
5175	Middle Colorado Watershed Council	IWMP	5255 · Public Relations	1,000.00
5176	Bookcliff, Mount Sopris & South	IWMP	5255 · Public Relations	1,000.00
				8,591.26

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GENERAL STORED WATER

Num	Name	Memo	Account	Amount
2279	Perau, Ron		1200 · Accounts Receivable	180.00
2280	Olszewski, Massih & Maurer, P.C.	Water Right	7047 · Legal--General	128.00
2280	Olszewski, Massih & Maurer, P.C.	Area A	7047 · Legal--General	450.00
2280	Olszewski, Massih & Maurer, P.C.	Contracts	7047 · Legal--General	615.00
2280	Olszewski, Massih & Maurer, P.C.	Opp to GWS	7047 · Legal--General	67.50
2280	Olszewski, Massih & Maurer, P.C.	Martin Diligence	7049 · Legal--Martin Reservoirs	90.00
2281	Colorado River Engineering, Inc.	Bd Mtg, Accounting, Hei	7032 · Hydrology--General	4,145.00
2281	Colorado River Engineering, Inc.	Martin Reservoirs	7036 · Hydrology--Martin Reservoirs	390.00
2282	Garfield County Clerk and Recorder	Memorandums	7070 · Memorandum Recording Fees	13.00
2283	Colorado River Water Conservation Di Wolford		7076 · CRWCD--Wolford	350.00
2284	Colorado River Water Conservation Di 100 A.F		7074 · CRWCD--Ruedi II	18,850.00
2285	General Fund	1st Q Reimbursement	7061 · Accounting Fees Proration	3,543.75
2285	General Fund	1st Q Reimbursement	7064 · Directors Fees Proration	2,185.50
2285	General Fund	1st Q Reimbursement	7063 · Office Rent Proration	1,974.50
2285	General Fund	1st Q Reimbursement	7062 · Personnel Service Proration	7,243.50
				40,225.75

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FOURMILE

Num	Name	Memo	Account	Amount
1801	Olszewski, Massih & Maurer, P.C.	General	8050 · Legal--General	1,320.00
1802	Colorado River Engineering, Inc.	General	8030 · Hydrology	1,235.00
1803	General Fund #1414008103	1st Q Reimbursement	8056 · Rent--office Space Proration	566.50
1803	General Fund #1414008103	1st Q Reimbursement	8058 · Accounting Fees Proration	1,016.75
1803	General Fund #1414008103	1st Q Reimbursement	8057 · Directors fees Proration	627.00
1803	General Fund #1414008103	1st Q Reimbursement	8059 · Personnel Service Proration	2,078.25
				6,843.50

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West Divide Water Conservancy District-General Fund
 Bills to be Paid
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SILT INTERCONNECT

Num	Name	Memo	Account	Amount
397	Bureau of Reclamation	Carriage of non-project v 7010 · Warren Act/Non-Project Water		1,881.14
398	Garfield County Clerk & Recorder	Memorandum	8000 · Memorandum Recording Fees	28.00
399	General Fund 1414008103	1st Q Reimbursement	8100 · Rent--Office Space Proration	304.75
399	General Fund 1414008103	1st Q Reimbursement	8200 · Personnel Service Proration	1,118.50
399	General Fund 1414008103	1st Q Reimbursement	8400 · Directors Fees Proration	337.50
399	General Fund 1414008103	1st Q Reimbursement	8300 · Accounting Fees Proration	547.25
				4,217.14
			GRAND TOTAL	59,877.65

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