

**WEST DIVIDE WATER CONSERVANCY DISTRICT
818 Taughenbaugh Blvd., Suite 101
Rifle, Colorado 81650**

**MINUTES OF BOARD OF DIRECTORS MEETING
January 17, 2019**

CALL TO ORDER

The regular Board of Directors meeting was called to order at the District office at 9:00 a.m. by President Samuel B. Potter.

ROLL CALL

The following directors were present: President Samuel B. Potter, Vice President Dan R. Harrison, Treasurer Bruce E. Wampler, and Director Richard L. McNeill. Director Kelly Couey arrived late. Also in attendance were Tammy Keenan, Office Manager; Wendy Ryan and Chris Manera Colorado River Engineering, Inc.; Edward B. Olszewski, Counsel; Bill West, and Glen Lund; Water Commissioners;

PUBLIC COMMENT

There was no comment from the public.

ELECTION OF OFFICERS

Bruce E. Wampler moved the following slate of officers; seconded by Dan R. Harrison; motion carried. Samuel B. Potter, President; Dan R. Harrison, Vice President; Bruce E. Wampler, Treasurer; and Richard L. McNeill, Secretary; Kelly Couey, Director.

MINUTES

Bruce E. Wampler moved the minutes of the December 12, 2018, meeting be approved as received with a correction to the Budget Message; Dan R. Harrison seconded; motion carried.

FINANCE REPORT

Bills to be Paid: Bruce E. Wampler moved the attached list of bills be paid; Dan R. Harrison seconded; motion carried.

Financial Statements: Bruce E. Wampler moved the December 2018, Financial Statements prepared by Barnes, Pearson & Associates, LLC be accepted; Dan R. Harrison seconded; motion carried.

WATER CONTRACTS

Wernsmann/Vicco's; Bruce E. Wampler moved approval of this assignment from **Wernsmann/Collins;** 3 a.f., Colorado River, Domestic; seconded by Dan R. Harrison; motion carried.

591 County Road 259 LLC LOT 1; Bruce E. Wampler moved approval of this assignment from **Dunlap Survivors Trust LOT 1;** 1 a.f., Silt Interconnect, Domestic; seconded by Dan R. Harrison; motion carried.

591 County Road 259 LLC LOT 2; Bruce E. Wampler moved approval of this assignment from **Dunlap Survivors Trust LOT 2;** 1 a.f., Silt Interconnect, Domestic; seconded by Dan R. Harrison; motion carried.

591 County Road 259 LLC LOT 3; Bruce E. Wampler moved approval of this assignment from **Dunlap Survivors Trust LOT 3;** 1 a.f., Silt Interconnect, Domestic; seconded by Dan R. Harrison; motion carried.

Bruce Wampler amended his motion to approve 591 County Road 259 LLC Lots 1, 2 and 3, upon receiving signed applications; seconded by Dan Harrison; motion carried.

Coal Ridge Subdivision; Bruce E. Wampler moved approval of this water allotment contract, 2 a.f., General Stored Water, Subdivision; seconded by Dan R. Harrison; motion carried.

Shannon Ochoa; Bruce E. Wampler moved approval of this water allotment contract, 1 a.f., General Stored Water; seconded by Dan R. Harrison; motion carried.

Karen & Richard Haff; 1 a.f., General Stored Water; was tabled for an illegible application.

ROUNDTABLE REPORT

Received written and oral report from Dan R. Harrison. The next meeting will be January 28, 2019.

WATER RESOURCES' REPORT

The annual accounting and reporting is almost complete.

James Heath, from Alamosa, is the new Assistant Division Engineer.

HYDROLOGISTS' REPORT

Water Watch and Augmentation reports were provided and discussed.

Received oral report on pending projects from Wendy Ryan and Chris Manera.

The Garfield County Ag Expo will be held at the Garfield County Fairgrounds, February 2, 2019 from 9:00 a.m. to 3:00 p.m. The board reviewed and approved the poster and flyers for the expo.

Martin Reservoir # 3

Chris Manera explained several options to remedy the butterfly valve that will not close. Colorado River Engineering will reach out to John Reeves for as built photos and will continue to explore other cost effective options.

ATTORNEY'S REPORT

Received written and oral report from counsel.

NEW BUSINESS

The next meeting is scheduled for February 21, 2019.

DIRECTORS' COMMENTS

Dan R. Harrison announced the 2019 mileage rate is now \$ 0.58 per mile
Kelly Couey may not be able to make it to the next few meetings.

ADJOURN

Meeting adjourned at 11:15 a.m.

SIGNED:



Richard L. McNeill, Secretary

ATTEST:



Samuel B. Potter, President

West Divide Water Conservancy District-General Fund
Bills to be Paid
January 17, 2019

Num	Name	Memo	Account	Amount
DD104	Keenan, Tamara S	Direct Deposit	5221 · Salary	2,246.70
DD104	Wampler, Bruce E	Direct Deposit	5020 · Director Fees	374.85
5263	Bookcliff Professional Building, I	Escrow	5394 · Rent-Prop.Taxes/Ins/Utilities	200.00
5263	Bookcliff Professional Building, I	Rent	5395 · Rent--Office unit	901.99
5259	Couey, W. Kelly		5020 · Director Fees	296.67
5260	Harrison, Dan R.		5020 · Director Fees	568.03
5261	McNeill, Rick		Officer Salary Director Fees	123.42
5262	Potter, Samuel		5020 · Director Fees	523.34
eft	Electronic Federal Tax Payment S 84-0976632		2205-FICA/MED/FWT Payable	890.44
5264	Capital One, F.S.B.	Postage	5300 · Postage/Box Rent/Etc.	11.67
5264	Capital One, F.S.B.	Postage	5300 · Postage/Box Rent/Etc.	15.99
5264	Capital One, F.S.B.	Century Link	5390 · Telephone & Internet	124.89
5264	Capital One, F.S.B.	Quickbooks payroll update	5100 · Office Supplies	360.00
5264	Capital One, F.S.B.	Quickbooks online support	5100 · Office Supplies	89.95
5265	CEBT	TSK Health Ins	5222 · Medical Insurance--Employer	922.00
5266	Stop Gap*, LLC	Annual Receivables	5150 · Accounting	210.21
5267	Special District Association of Cc	2019 Membership	5240 · Dues/Registration	595.90
5268	Barnes, Pearson & Associates, LI	Nov and Dec Financials	5150 · Accounting	1,200.00
5269	Gar-Pit CD Conservation District	Ag Expo Gold Sponsorship	5255 · Public Relations	200.00
5270	Colorado Department of Revenue	03-91472	2210-Colorado With. Payable	312.00
5271	Colorado State Treasurer	4th Qtr Unemployment Tax 2018	5226 · Unemployment Tax	32.02
5272	Olszewski, Massih & Maurer, P.C	General Legal	5280 · Legal	517.50

517.50
10,717.57

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GENERAL STORED WATER

Num	Name	Memo	Account	Amount
2328	Colorado River Engineering, Inc.	Bd Mtg, New Contracts, General 7032	Hydrology--General	1,890.00
2329	Olszewski, Massih & Maurer, P.C	Directors	7047 · Legal--General	150.00
2329	Olszewski, Massih & Maurer, P.C	Contracts	7047 · Legal--General	172.50
2329	Olszewski, Massih & Maurer, P.C	Legislation	7047 · Legal--General	37.50
2329	Olszewski, Massih & Maurer, P.C	Area A	7047 · Legal--General	352.50
2329	Olszewski, Massih & Maurer, P.C	Opp to Sunlight View Water	7047 · Legal--General	287.50
2329	Olszewski, Massih & Maurer, P.C	Directors filing fee	7047 · Legal--General	6.00
				2,896.00

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FOURMILE

Num	Name	Memo	Account	Amount
1831	Olszewski, Massih & Maurer, P.C	General	8050 · Legal--General	1,086.00
1832	Greenwald Children's Irrevocable Refund of 25% of 2019 fee paid	2400 · Due to Greenwald Trust		4,325.50
1833	Elk Meadows Properties, LLC	2019 Minimum fee	8090 · Water Lease--Price, Ber., Zilm	945.46
1833	Elk Meadows Properties, LLC	2018 a.f. fee	8090 · Water Lease--Price, Ber., Zilm	5,891.53
1834	Zilm, William M. and Charlotte E	acre foot pymt for 2018	8090 · Water Lease--Price, Ber., Zilm	5,891.53
1834	Zilm, William M. and Charlotte E	minimum pymt for 2019	8090 · Water Lease--Price, Ber., Zilm	945.46
1835	Black Bear Ranch, LLLP	2019 Hughes Res.	8090 · Water Lease--Price, Ber., Zilm	945.46
				20,030.94

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SILT INTERCONNECT

Num	Name	Memo	Account	Amount
417	Open Heart LLP	2019 Annual Payment	7300 · Roberts Pipeline	1,164.52
418	Silt Water Conservancy District	10 % of 2019 fees	7100 · SWCD Operating Expenses	3,717.29
				4,881.81

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GRAND TOTAL

38,526.32